

AGENDA



Recommendation for Council Action

AUSTIN CITY COUNCIL

Regular Meeting: December 7, 2017

Item Number: 045

Purchasing Office

Authorize negotiation and execution of a multi-term contract with American Medical Response of Texas, Inc. D/B/A American Medical Response, or the other qualified offeror to Request for Proposals EAD0133, to provide onsite emergency medical services, for up to five years for a total contract amount not to exceed \$500,000. (Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. For the services required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established.).

Lead Department	Purchasing Office.
Fiscal Note	Funding in the amount of \$69,375 is available in the Fiscal Year 2017-2018 Operating Budget of the Austin Convention Center Department. Funding for the remaining contract term is contingent upon available funding in future budgets.
Purchasing Language	The Purchasing Office issued a Request for Proposals (RFP) EAD0133 for these services. The solicitation issued on August 21, 2017 and it closed on September 26, 2017. Of the two offers received, the recommended contractor submitted the best evaluated responsive offer. A complete solicitation package, including a response list, is available for viewing on the City's Financial Services website, Austin Finance Online. Link: Solicitation Documents < https://www.austintexas.gov/financeonline/vendor_connection/solicitation/solicitation_details.cfm?sid=118628 >.
For More Information	Inquiries should be directed to the City Manager's Agenda Office, at 512-974-2991 or AgendaOffice@austintexas.gov < mailto:AgendaOffice@austintexas.gov >

	NOTE: Respondents to this solicitation, and their representatives, shall continue to direct inquiries to the solicitation's Authorized Contact Person: Erin D'Vincent, at 512-974-3070 or Erin.DVincent@austintexas.gov <mailto:Erin.DVincent@austintexas.gov>.
Client Department(s)	Austin Convention Center Department.

Additional Backup Information:

The contract will provide emergency medical services during events, conventions, and shows for the Austin Convention Center Department (ACCD) at the Austin Convention Center and Palmer Events Center. The contractor will provide stand-by Emergency Medical Technicians and Paramedic support services on an as-needed basis, as required by the event or by ACCD. Currently, the Austin-Travis County Emergency Medical Services Department (A/TCEMS) provides these services for events requiring the presence of onsite medical professionals.

The requested authorization amounts for this contract were determined using on-site medic scheduling data from previous years along with estimated projections for the remainder of this fiscal year and future years.

An evaluation team with expertise in this area evaluated the offers and scored American Medical Response of Texas, Inc. as the best to provide these services based on applicable experience, work plan and approach and submittals, pricing, equipment and supplies, and local business presence.

This request allows for the development of a contract with a qualified offeror selected by Council. If the City is unsuccessful in negotiating a satisfactory contract with the selected offeror, negotiations will cease with that provider. Staff will return to Council so that another qualified offeror may be selected, authorizing new contract negotiations.

If a contract is not secured, ACCD will have to have to perform spot purchases or request A/TCEMS to continue to provide services.

Contract Detail

	<u>Contract Term</u>	<u>Contract Amount</u>	<u>Contract Amendment</u>	<u>Revised Amount</u>
Initial Term	2	\$192,500	n/a	n/a
Extension Option 1	1	\$100,000	n/a	n/a
Extension Option 2	1	\$102,500	n/a	n/a

Extension Option 3		1	\$105,000	n/a	n/a
TOTAL	5		\$500,000	\$ -	\$ -

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